

Scott's

Beverage Services

High Quality, Professional Alcoholic Beverage Services

Scott's Beverage Services

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Gainesville, GA 30501

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www.scottsonthesquare.com/beverageservices



Scott's Beverage Services is an alcoholic beverage catering company providing legally compliant, responsible, alcoholic beverage catering at the **Georgia Mountain Center, the Gainesville Civic Center, the Martha Hope Cabin**, and across **North Georgia** for corporate and social events.

Scott's Beverage Services is a subsidiary of Dixon Restaurant Group, LLC who also owns and operates Scott's Catering and Scott's on the Square Restaurant and Wine Bar in Gainesville, GA.

We are licensed by The City of Gainesville and the State of Georgia to provide service of beer, wine and liquor by the drink at your private or public event. We hold the exclusive contract to provide alcoholic beverage services at the above listed City facilities. We are additionally licensed and insured and carry all the requisite permits and insurance to legally and responsibly service your event, which greatly reduces your exposure and liability. All of our employees are screened and professionally trained in responsible beverage service and to our high standards of service.

We look forward to working with you to make your event a success.

Scott



Products and Services

For The City of Gainesville Facilities

The Gainesville Civic Center, the Martha Hope Cabin and the Georgia Mountains Center

Scott's Beverage Services is the sole contracted provider of alcoholic beverages at these city facilities. We provide all product and labor for your event as well as sponsored events at these facilities. We have several options and packages available to suit your needs.

Cash Bar – This option allows your guests to purchase beverages from our extensive selection on their own accord. You may choose to include liquor, beer and wine or to limit the offering to only beer and wine. Our professional bartenders accept cash or Visa/Master Card and will have a tip jar on the bar.

Open Bar - Host Paid by the Drink – This option allows the host to provide an open bar that is paid on individual consumption. We charge per the drink and will provide an itemized total at the end of your event. Host may choose to include liquor, beer and wine or to limit the offering to only beer and wine. Host may also determine the product offering of each category as well. You will pay a deposit of 50% of the estimated consumption based on the number of people and the type of event. Your final payment will be based on total consumption less your deposit and is payable at the conclusion of your event. There is a \$300.00 beverage minimum for this option. Bartenders will not have a tip jar on the bar and gratuity will be the responsibility of the host.

Open Bar – Hourly Charge Option – This option allows the host to provide an open bar that is paid on a by the hour, per person basis with a one (1) hour minimum (must meet minimum charge.) We charge per person by the hour for the items that you have chosen to include in your bar. Host may choose to include liquor, beer and wine or to limit the offering to only beer and wine. See pricing and product selection chart for options. You will pay a deposit of 50% of the total based on the number of people and options selected. Your final payment will be known ahead of time and can be budgeted accordingly. Final payment is due at the conclusion of the event. There is a \$300.00 beverage minimum for this option. Bartenders will not have a tip jar on the bar and gratuity will be the responsibility of the host. This is the best option to choose to know your total expense in advance.

Special Order – We are happy to special order any product that is provided by a distributor that we currently do business with. All Special order must be paid in full in advance see special order section of contract for additional information

Glassware – All bar services are stocked with disposable cups and glasses. We are more than happy to upgrade your event and provide glassware and additional service ware. Please contact your event coordinator for details and pricing.



Policies and Procedures

ALCOHOL POLICIES:

Scott's Beverage Services provides responsible alcohol service. As the host of an event, you are accountable for the behavior of your guests. Please assist us in ensuring responsible behavior.

If your event includes alcohol service, all beverages must be supplied by Scott's. Any one ordering alcoholic beverages must be able to show a valid ID. Scott's does not serve alcohol to anyone under the age of 21. The legal drinking age in Georgia is 21 years old.

During the event, Scott's Beverage Services reserves the right to refuse service to any individual that appears intoxicated and/or discontinue beverage service completely should it be deemed necessary. In the event of discontinued alcoholic beverage service there will be no refunds provided. Any person caught providing alcohol to an underage person will be asked to leave immediately.

We reserve the right to discontinue alcohol service or end the event with no refund if the following occurs:

- We find any of your guests drinking alcohol not supplied by Scott's, or drinking outside of the designated service areas,
- If a minor, under the age of 21, is found drinking.
- We find someone providing alcohol to a minor.
- We find someone providing alcohol to someone who was refused bar service.
- If the safety of your guests, our staff and/or facility is in question

There is no gray area here. Please make sure to inform your guests as necessary. Scott's will have these rules posted during your event at each of the bars.

Under no circumstances is anyone allowed to leave the premises with alcoholic beverages.

As a licensee, Scott's Beverage Services is responsible for abiding by and enforcing the alcoholic beverage service regulations of the State of Georgia and of the City of Gainesville, GA. **NO ALCOHOLIC BEVERAGES ARE PERMITTED ON THE PREMISES FROM OUTSIDE SOURCES.**

Only Licensed Bartenders are allowed to serve alcoholic beverages at your event.

All events are required to abide by State and Local regulations with regard to Last Call. Alcoholic beverage service will cease 20-30 minutes prior to stated last call.

Bartender & Labor Fees

Lessee is responsible for bartender fees of \$25.00 per hour per bartender, including set-up and breakdown with a four (4) hour minimum. The confirmed number of guests determines the number of bartenders. In order to provide the best possible service to your guests, we require:



Beverage Services

1-50 guests = 1 bartender	276-350 guests = 5 bartenders
51-125 guests = 2 bartenders	351-425 guests = 6 bartenders
126-200 guests = 3 bartenders	426-500 guests = 7 bartenders
201-275 guests = 4 bartenders	500+ guests = 8 + bartenders*

*If an event will have over 500 attendees, please discuss needs with the Special Events staff.

Gratuities

It is the policy of Scott's Beverage Services to allow bar staff to accept tips, if a Cash Bar is selected. A gratuity container will be placed on the bar during an event in which a cash bar is used. A 10% service charge will be added to all host paid bars. Any additional gratuity is appreciated for a job well done.

Taxes & Service Charges

All bars are subject to Georgia State sales tax (7%) as required by law, 3% Georgia State Liquor Tax and a 10% service charge.

Special Orders

Scott's Beverage Services will be glad to special order alcohol for an event. Host must pay for all special orders in full in advance. Host will be charged the full amount of any special order whether or not it is consumed. Unused portions of special orders, opened or unopened, will not leave the premises. No exceptions.

Payment

Host must confirm beverage plan no later than 2 weeks prior to the event. A final guest count is due 7 business days prior to event date. Your event is not considered book until this contract is signed, and the deposit is received. Please make checks payable to *Scott's Beverage Services*.

Minimums

All bar services are subject to a \$300 beverage sales minimum. Client is responsible for difference between actual charges and minimum charge if total sales fail to meet the minimum.

Deposits

A deposit of 50% of total estimated charges is due at time of signing with the balance due at the conclusion of the event. Cash bars require a deposit equal to the minimum beverage sales (\$300) and will be refunded in full if minimum is met. Otherwise the amount needed to reach minimum will be applied and the remainder refunded. \$100 of all deposits is non refundable. Remainder of deposit is refundable according to the cancellation policy below.

Cancelations

All cancelations must be made a minimum of fourteen (14) days prior to the event and must be made in writing. Cancelations made less than fourteen (14) days prior to the event forfeit any deposits made. Any refund of deposit due will be made within 14 days of cancellation or conclusion of event.